



Republic of the Philippines
Department of the Interior and Local Government
A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St.
Pinyahan, Quezon City

MEMORANDUM CIRCULAR
NO. 2010

TO : PROVINCIAL GOVERNORS, CITY AND MUNICIPAL
MAYORS, DILG REGIONAL DIRECTORS AND OTHERS
CONCERNED

SUBJECT : ESTABLISHMENT OF PERSONS WITH DISABILITY
AFFAIRS OFFICE (PDAO) IN EVERY LOCAL
GOVERNMENT UNIT PURSUANT TO RA 10070

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1.0 LEGAL BASES:

Pursuant to Republic Act No. 10070 an Act Establishing an Institutional Mechanism to ensure the Implementation of Programs and Services for Persons with Disabilities in every Province, City and Municipality, Amending Republic Act No. 7277, Otherwise known as the "Magna Carta for Disabled Persons" as Amended, and for Other Purposes, a Persons with Disability Affairs Office (PDAO) shall be organized and established in every province, city and municipality.

In consideration of budget restraints, local chief executives of fourth (4th), fifth (5th) and sixth (6th) class municipalities may, in lieu of the creation of a PDAO, designate a focal person who shall perform the functions of the PDAO. Priority in appointment should be given to a PWD with experience in providing services to PWDs. The establishment of a PDAO or the appointment of a focal person, as the case may be, should be done in consultation and coordination with the National Council on Disability Affairs (NCDA), NGOs and POs.

2.0 PURPOSE:

This Circular is issued to provide guidelines on the establishment of PDAO and appointment of PDAO Affairs Officers and/or Focal Person.

3.0 QUALIFICATIONS:

A PWD Affairs Officer and /or PDAO Focal Person shall be appointed by the Local Chief Executive, with the following qualifications:

1. A Filipino citizen and resident of the city or municipality for at least one (1) year;
2. A registered voter of the concerned city or municipality;
3. Able to read and write; and
4. Must be a bonafide member of a duly accredited PWD organization with a track record of at least three (3) years.

The nominees for the Head of PDAO and/or PDAO Focal Person shall be chosen or recommended in a general assembly by and among the organizations of PWDs in the city or municipality. The list of nominees shall be submitted to the Sangguniang Panlungsod or Sangguniang Bayan, which shall choose the three (3) nominees to be forwarded to the Office of the Mayor.

4.0 TERM OF OFFICE OF THE PDAO:

The Head of PDAO and/or PDAO Focal Person shall have a term of Office of term (3) years without reappointment. In case of death, the remaining term shall be served by the new appointee who has undergone the selection process. The new head may be reappointed if he or she has not served one-half of the full term.

5.0 FUNCTIONS OF THE OFFICE OF THE PDAO:

The Office of the PDAO shall have the following functions:

1. Formulate and implement policies, plans and programs for the promotion of the welfare of PWDs in coordination with concerned national and local government agencies;
2. Coordinate the implementation of the provision of this Act, Batas Pambansa Blg. 344, otherwise known as the Accessibility Law, and other relevant laws at the local level;
3. Represent PWDs in meetings of local development councils and other special bodies;
4. Recommend and enjoin the participation of Non-Government Organizations (NGOs) and People's Organizations (POs) in the implementation of all disability-related laws and policies;
5. Gather and compile relevant data on PWDs in their localities;
6. Disseminate information including, but not limited to, programs and activities for PWDs, statistics on PWDs, including children with disability, and training and employment opportunities for PWDs;
7. Submit reports to the office of the local chief executive on the implementation of program and services for the promotion of the welfare of PWDs in their respective areas of jurisdiction;
8. Ensure that the policies, plans and programs for the promotion of the welfare of PWDs are funded by both the national and local government;

9. Monitor fundraising activities being conducted for the benefits of PWDs;
10. Seek donations in cash or in kind from local or foreign donors to implement an approved work plan for PWDs, in accordance with existing laws and regulations; and perform such other functions as may be necessary for the promotion and protection of the welfare of the PWDs.

6.0 PDAO FUNDING:

Section 4 of RA 10070 mandates LGUs that necessary fund from any available local revenues is allocated for the implementation of PDAO activities for the benefit of PWDs in their respective jurisdictions. For the succeeding years of implementation, PDAO funding shall be included in the LGUs Annual Plans and Budget.

7.0 SUPERVISION OVER PDAO

The PDAO shall be lodged under the Office of the Local Chief Executive. As such the LCE shall exercise supervision over the PDAO operations and activities.

8.0 DISSEMINATION OF THIS CIRCULAR:

All DILG Regional Directors are hereby directed to cause the immediate and widest dissemination of this Circular to all local government units, provide assistance whenever necessary, monitor compliance thereto, and submit progress report to the Office of Undersecretary for Local Government through the Bureau of Local Government Development.

9.0 EFFECTIVITY:

This Circular shall takes effect immediately.

JESSE M. ROBREDO
Secretary



Republic of the Philippines
Department of the Interior and Local Government
A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St.
Pinyahan, Quezon City
BUREAU OF LOCAL GOVERNMENT DEVELOPMENT

MEMORANDUM

F O R : HON. JESSE M. ROBREDO
Secretary

T H R U : HON. AUSTERE A. PANADERO
Undersecretary for Local Government

S U B J E C T : MEMORANDUM CIRCULAR RE:
IMPLEMENTATION OF RA NO. 10070, AN ACT
ESTABLISHING AN INSTITUTIONAL MECHANISM
TO ENSURE THE IMPLEMENTATION OF
PROGRAMS AND SERVICES FOR PERSONS WITH
DISABILITIES IN EVERY PROVINCE, CITY AND
MUNICIPALITY, AMENDING RA NO. 7277,
OTHERWISE KNOWN AS THE "MAGNA CARTA
FOR DISABLED PERSONS", AS AMENDED, AND
FOR OTHER PURPOSES

D A T E : August 24, 2010

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This refers to the letter of Hon. Rosie Lovely T. Romulo, Chairperson, National Council on Disability Affairs (NCDA) requesting DILG to issue a Memorandum Circular for all Local Chief Executives (LCEs) to appoint a PWD Officer/Focal Person to man the Person with Disability Affairs Office (PDAO) to ensure the implementation of RA No. 10070.

The attached draft Memorandum Circular (MC) was subjected for comments by the National Council on Disability Affairs (NCDA) on August 18, 2010. On the same date, the Honorable Secretary was also informed on the action taken by this level. On August 23, 2010, NCDA responded and stated thereat that the draft MC found to be in order and substantial.

We are respectfully submitting the final draft Memorandum Circular for consideration of the Honorable Secretary.

MANUEL Q. GOTIS, CESO III
Director



Republic of the Philippines
Department of the Interior and Local Government
A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St.
Pinyahan, Quezon City

BUREAU OF LOCAL GOVERNMENT DEVELOPMENT

August 18, 2010

DIRECTOR MATEO LEE
Executive Director
National Council on Disability Affairs
NCDA Bldg., Isadora Street
Brgy. Holy Spirit, Quezon City

Dear Director Lee:

Greetings!

This refers to the letter of Hon. Rosie Lovely T. Romulo, Chairperson, NCDA requesting DILG to issue a Memorandum Circular for all Local Chief Executives (LCEs) to appoint a PWD Officer/Focal Person to man the Person with Disability Affairs Office (PDAO) pursuant to RA No. 10070.

Attached is a draft Memorandum Circular for your comments/recommendations before submission to the Honorable Secretary Jesse M. Robredo for approval.

We will appreciate receiving your response within five (5) working days upon receipt of this draft. It is understood that if no response within five (5) days, it is presumed that your Office interposes no objections to the proposed Memorandum Circular.

We are very glad working with you in this endeavor.

Best regards.

Very truly yours,

MANUEL Q. GOTIS, CESO III
Director