



DEPARTMENT OF BUDGET AND MANAGEMENT
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

JOINT CIRCULAR NO. 2003 - 01

April 28, 2003

AND LOCAL GOVERNMENT
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TO : ALL HEADS OF EXECUTIVE DEPARTMENTS, BUREAUS,
OFFICES, AGENCIES, COMMISSIONS AND STATE
UNIVERSITIES AND COLLEGES AND ALL OTHERS
CONCERNED

SUBJECT : Implementing Guidelines for Section 29 of the General
Appropriations Act for FY 2003 Entitled "Setting Aside One
Percent of Government Agency Budget for Programs/Projects
Related to Senior Citizens and The Disabled"

1.0 Rationale

1.1. The rationale behind Section 29 of the FY 2003 General
Appropriations Act is founded on the provisions of various enabling
acts for older persons and persons with disabilities, as follows:

1.1.1. Executive Order 266 "Approving and Adopting the Philippine
Plan of Action for Older Persons (PPAOP), 1999 -2004"
created an Inter-Agency Committee chaired by DSWD to
ensure, coordinate, monitor and evaluate the implementation
of the PPAOP;

1.1.2. Republic Act 7432 or "An Act to Maximize the Contribution of
Senior Citizens to Nation Building, Grant Benefits and Special
Privileges and for Other Purposes", motivating and
encouraging senior citizens to contribute to nation building and
to mobilizing their families and the community they live with,
among others;

1.1.3. Republic Act 7876 or "An Act Establishing a Senior Citizens
Center In All Cities and Municipalities of the Philippines, and
Appropriating Funds Therefor", wherein senior citizens centers
are intended to be used as venues for the delivery of
integrated and comprehensive social services to senior
citizens and other members of the community.

1.1.4. Republic Act 7277 or the "Magna Carta for Disabled Persons",
declaring the rights and privileges of persons with disabilities
to equal opportunities to employment, education, health,
auxiliary social services, telecommunications, accessibility and
political and civil exercises;

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- 1.1.5. Proclamation No. 240 - Declaring the Philippine Decade for Disabled Persons for 2003 - 2012 citing the 1% of the General Appropriations Act (GAA) under Section 29 of General Provisions of the GAA as the source of funding.

2.0 Purpose

This Joint Circular is issued to prescribe guidelines for the implementation of Section 29 of the General Appropriation Act of 2003 directing all national government agencies, executive departments, bureaus, offices, agencies, commissions and state universities and colleges to set aside at least one percent (1%) of their total budget to programs/projects/activities for the older persons and persons with disabilities.

3.0 Coverage

The provisions of this Joint Circular shall cover all national government agencies, executive departments, bureaus, offices, agencies, commissions, state universities and colleges.

Consistent with the provisions stated in Section 29, government financial institutions, government owned and controlled corporations and local government units, shall issue separate guidelines to their respective Boards or Sangguniang Bayans.

4.0 Policy Guidelines

4.1 Using the attached reporting form (Annex A1 and A2- Agency Plan), all agencies, commissions and state universities and colleges and other concerned offices are hereby enjoined to submit their CY 2003 plans for Older Persons (Annex A1) to the Department of Social Welfare and Development thru the Policy, Plans and Information System Bureau and their CY 2003 plans (Annex A2) for Persons with Disabilities to the National Council for the Welfare of Disabled Persons (NCWDP).

4.2 All government agencies, departments, bureaus, offices, commissions and state universities and colleges shall allocate at least one percent (1%) of their respective budget for the implementation of plans, programs, projects, activities and services for older persons and persons with disabilities.

4.3 The funds shall be utilized for the implementation of programs/projects/activities/services which will address the needs of older persons and persons with disabilities, in either of the following:

4.3.1 Information, Education and Communication (IEC) Campaign/Advocacy

This area covers programs/projects/activities/services intended to:

- a) raise the level of awareness of the general public and policy makers/decision makers on ageing, needs of persons with disabilities and prevention of discrimination against and abuse of older persons and persons with disabilities, contextualizing the concept of people empowerment and creating venues for the various sectors to express their own opinions and views on the national and local issues on the matter;
- b) inform the general population on the programs and services of identified agencies on older persons and persons with disabilities;
- c) develop information tools to highlight the roles of older persons/ persons with disabilities in community development;
- d) to generate additional resources and needed technical support for programs/projects/activities/services for the subject sectors.

4.3.2 Human Resource Development and Capability Building for Older Persons/Persons with Disabilities and implementers of programs/ projects for these clientele group in the areas of:

- a) Non-formal education program for older persons and persons with disabilities
- b) Livelihood training program for older persons and persons with disabilities
- c) Vocational skills training for the older persons and persons with disabilities for livelihood/employment purposes
- d) Care-giving training for family members of older persons and persons with disabilities
- e) Counseling, professional guidance and family therapy for emotional support for family caregivers
- f) Specialized skills training for professionals and service providers for older persons and persons with disabilities

4.3.3 Provision of Employment Opportunities either in self, open or sheltered employment for Older Persons and Persons with Disabilities

4.3.4 Protection and Safety Program for Older Persons and Persons with Disabilities

This covers activities aimed at complying with the requirements of Batas Pambansa 344 (Accessibility Law), which would provide Older Persons/PWD – friendly facilities, such as but not limited to the following:

- well lit government buildings
- readable sign boards
- specially built and designed comfort rooms
- ramps
- improved architectural designs of government buildings to facilitate access of older persons and PWDs

4.3.5 Group Home/Foster Home for Neglected, Abandoned, and Detached Older Persons and Persons with Disabilities

4.3.6 Policy Development/ Legislation that seeks to promote the rights, full participation and equality of older persons and persons with disabilities in the development process.

4.3.7 Researches that seek to provide policy recommendations and affirmative actions that are responsive to emerging and holistic needs of older persons and persons with disabilities.

4.3.8 Other programs/projects/activities/services the agencies may implement to address the needs of the older persons and persons with disabilities as these relate to their respective mandates. The budget allocated for the existing client-focused and organizational focused programs and activities for older persons and persons with disabilities can be attributed as part of the 1 percent allocation.

4. 4 Using the attached reporting form (Annex B1 and B2 – Agency Accomplishment), all agencies are likewise enjoined to submit an assessment/ evaluation report on the status of compliance to this Circular on a semestral basis:

4.4.1 Reports on the implementation of programs/projects/activities/services for Older Persons (Annex B1) shall be submitted to the Department of Social Welfare and Development thru the Policy, Plans and Information System Bureau while that of the Persons with Disabilities (Annex B2) to the National Council for the Welfare of Disabled Persons.

4.5 The DSWD thru the Secretariat for the Inter Agency Committee -PPAOP and NCWDP shall come-up with a consolidated annual evaluation/assessment report on the implementation of Section 29 of the FY 2003 General Appropriations Act on the 1st quarter of 2004 to be submitted to the House of Congress copy furnished the Department of Budget and Management (DBM). The DBM shall use these reports in the review and evaluation of the agency budget proposal for succeeding year.

5.0 Responsibility of the Head of Concerned Departments, Bureaus, Offices, Agencies, Commissions and State Universities and Colleges and All Others Concerned

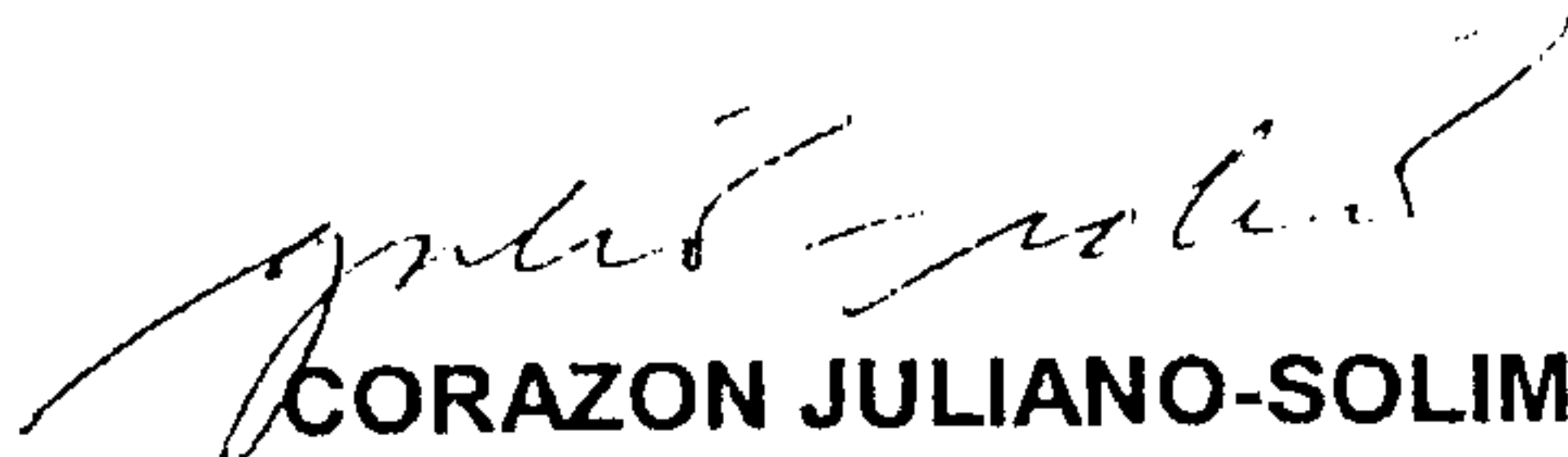
The head of the agency concerned shall be responsible for the implementation of the programs/projects/activities/services for the older persons and PWDs and the submission of the required reports as herein required.

6.0 Effectivity

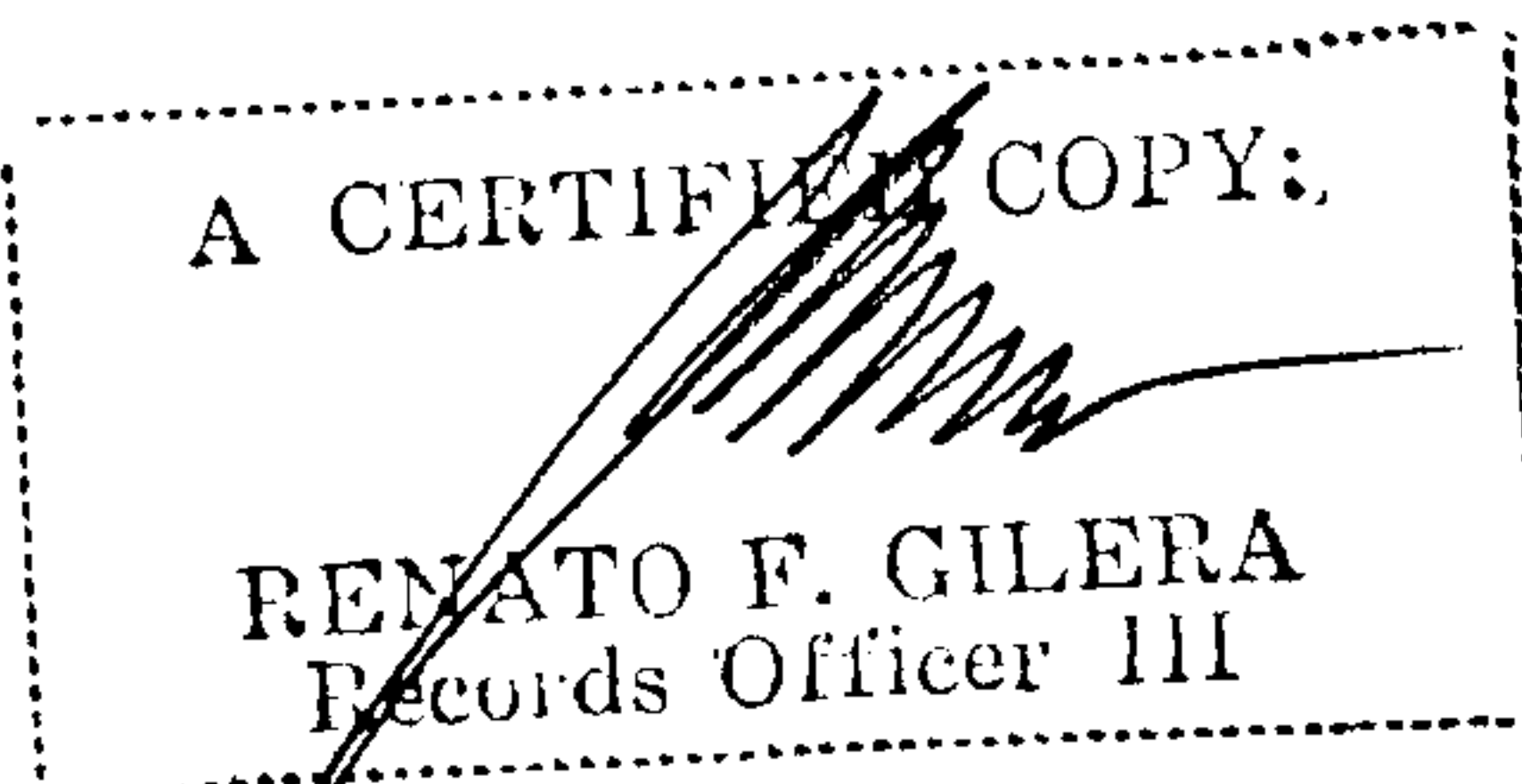
This Joint Circular takes effect immediately.



EMILIA T. BONCODIN
Secretary
Department of Budget and Management



CORAZON JULIANO-SOLIMAN
Secretary
Department of Social Welfare and Development
Chairperson, National Council for the Welfare of Disabled Persons



FILL UP INSTRUCTIONS

CY 2003 AGENCY PLAN Annex A1 -OLDER PERSONS

This form shall contain the agency plan for the strategies/programs/projects /activities to be implemented and the funding requirements for CY 2003 for older persons

- Column 1 - Indicate specific area of concern of older persons to be addressed
- Column 2 - Provide brief and concise description of each strategies/programs/projects and activities to address the identified areas of concerns.
- Column 3 - Indicate verifiable output indicators that would measure results/outputs of each of the indicated strategies/programs/projects and activities to be implemented
- Column 4 - Reflect annual target corresponding to each of the performance indicators indicated in Column 3
- Column 5 - Reflect the amount required for the implementation of strategies/programs/projects/activities to specified targets

FILL UP INSTRUCTIONS

CY 2003 AGENCY PLAN Annex A2 – PERSONS WITH DISABILITIES

This form shall contain the agency plan for the strategies/programs/projects /activities to be implemented and the funding requirements for CY 2003 for persons with disabilities

- | | | |
|--------|---|---|
| Column | 1 | - Indicate specific area of concern of persons with disabilities to be addressed |
| Column | 2 | - Provide brief and concise description of each strategies/programs/projects and activities to address the identified areas of concerns. |
| Column | 3 | - Indicate verifiable output indicators that would measure results/outputs of each of the indicated strategies/programs/projects and activities to be implemented |
| Column | 4 | - Reflect annual target corresponding to each of the performance indicators indicated in Column 3 |
| Column | 5 | - Reflect the amount required for the implementation of strategies/programs/projects/activities to specified targets |

CY 2003 AGENCY PLAN
Persons with Disabilities

Department/Agency/Office: _____

Total Approved Budget for CY 2003: _____

[REDACTED]				

Prepared By: _____

Approved By: _____
Head of Agency

Date: _____
Day/Month/Year

Note: Please provide a brief description of the specific program/project/strategies/activities undertaken.
To be submitted to NCWDP

FILL UP INSTRUCTION

CY 2003 AGENCY ACCOMPLISHMENT REPORT Annex B1- OLDER PERSONS

This form shall contain the agency accomplishment report for the strategies/programs/projects/activities as reflected in Agency Plan (Annex A1)

- | | | |
|--------|---|---|
| Column | 1 | - Indicate specific area of concern of the older persons being addressed |
| Column | 2 | - Describe the strategies/programs/projects/activities undertaken to address the identified area of concern |
| Column | 3 | - Reflect the funding requirements approved/allocated per strategy/program/project/activity |
| Column | 4 | - Reflect the amount utilized to implement the strategies/programs/projects/activities |
| Column | 5 | - Reflect the percentage of fund utilization by dividing the amount utilized against the funding requirements indicated in column 4 |
| Column | 6 | - Reflect the annual target as indicated in Annex A1-Plan for Older Persons |
| Column | 7 | - Reflect the actual accomplishment for the period covered |
| Column | 8 | - Reflect percentage of accomplishment (actual over annual target X 100%) |
| Column | 9 | - Reflect remarks/comments to include the following information: <ul style="list-style-type: none">▪ Relevance of program/projects to agency mandate and objectives▪ Explanation for performance variance/gaps (e.g reasons for overshooting or not attaining targets and implementation problems)▪ Proposed adjustments/remedial measures▪ Other relevant information that will help clarify the reported accomplishments |

FILL UP INSTRUCTION

CY 2003 AGENCY ACCOMPLISHMENT REPORT Annex B2- PERSONS WITH DISABILITIES

This form shall contain the agency accomplishment report for the strategies/programs/projects/activities as reflected in Agency Plan (Annex A2)

- | | | |
|--------|---|---|
| Column | 1 | - Indicate specific area of concern of persons with disabilities being addressed |
| Column | 2 | - Describe the strategies/programs/projects/activities undertaken to address the identified area of concern |
| Column | 3 | - Reflect the funding requirements approved/allocated
Per strategy/program/project/activity |
| Column | 4 | - Reflect the amount utilized to implement the strategies/
programs/projects/activities |
| Column | 5 | - Reflect the percentage of fund utilization by dividing the amount utilized
against the funding requirements indicated in column 4 |
| Column | 6 | - Reflect the annual target as indicated in Annex A2- Plan for PWDs |
| Column | 7 | - Reflect the actual accomplishment for the period covered |
| Column | 8 | - Reflect percentage of accomplishment (actual over annual target X 100%) |
| Column | 9 | - Reflect remarks/comments to include the following information: <ul style="list-style-type: none">▪ Relevance of program/projects to agency mandate and objectives▪ Explanation for performance variance/gaps
(e.g reasons for overshooting or not
attaining targets and implementation problems)▪ Proposed adjustments/remedial measures▪ Other relevant information that will help clarify
the reported accomplishments |

